

Krishnagar Government College
IQAC Meeting Minutes
Date: 22.11.2021

Time: 1:30 P.M. onwards
Venue: Principal's Chamber

Agenda:

1. Preparation of AQAR 2020-2021:

The members discussed the progress of the Annual Quality Assurance Report (AQAR) for the academic year 2020-2021.

2. Service Matters:

- The CAS files of two incumbents were discussed, and it was resolved to verify and forward the files.
- Teachers who are due for career advancement were requested to submit their respective files to the CAS committee by 20.12.2021.
- The Service Book Committee was recommended to urgently address pending leaves of teachers.

3. Review of Students' Performance in Internal Examination:

The members reviewed the performance of students in the internal examination and identified areas that require improvement. Necessary actions will be taken to support students' progress.

4. Campus Infrastructure:

- It was resolved to install a Pollution Control Monitoring System on campus.
- The installation of Solar Panels and Rain Water Harvesting System in the campus was also approved.

5. Internet and Website Committee:

- The Internet and Website Committee was recommended to explore the installation of a Local Area Network (LAN) on campus to enhance connectivity.

Krishnagar Government College
IQAC Meeting Minutes
Date: 08.02.2022

Time: 11:00 A.M. onwards
Venue: Principal's Chamber

Agenda:

1. Finalization of AQAR for the academic year 2020-2021:

The members reviewed the draft Annual Quality Assurance Report (AQAR) for the academic year 2020-2021 and made the following modifications:

- Fine-tuning of the list of publications of individual teachers, considering the UGC-Care List. The IQAC will ensure the necessary updates are made.

2. Career Advancement Scheme (CAS):

The IQAC emphasized the importance of expediting the processing of pending promotions of faculty members under the Career Advancement Scheme (CAS). The CAS committee was urged to prioritize and accelerate the assessment and approval procedures.

3. Matters Arising:

A proposal was made to establish a general computer laboratory in the Biology Building of the college. The concerned committee was tasked with taking the necessary steps to implement this initiative.

Krishnagar Government College
IQAC Meeting Minutes
Date: 11.04.2022

Time: 11:30 A.M. onwards
Venue: Principal's Chamber

Agenda:

1. Discussion on the comments received from NAAC regarding AQAR 2020-2021 review details:

The members discussed the comments received from NAAC regarding the review of AQAR 2020-2021. The comments were carefully reviewed, and it was decided to consider the following probable future plans for the college based on the feedback:

- a) Encouraging departments to submit proposals for Value Added Courses, focusing on areas such as Gender, Professional Ethics, Sustainability and Environment, and other cross-cutting issues. Additionally, emphasis will be placed on developing proficiency in English Communication, translation, and basic data analysis to better equip students for competitive examinations.
- b) The IQAC confirmed its intention to organize an Intellectual Property Rights (IPR) seminar/workshop, as proposed by the Patent Office, NIPAM, Kolkata. A confirmation email will be sent accordingly.

2. Progress of execution of action plan designed for the academic year 2021-2022:

The progress of the action plan designed for the current academic year, 2021-2022, was reviewed. Members provided updates on the implementation of various initiatives outlined in the plan.

Krishnagar Government College
IQAC Meeting Minutes
Date: 03.06.2022

Time: 11:00 A.M. onwards
Venue: Principal's Chamber

Agenda:

1. Discussion over CAS file of 18 incumbents:

The IQAC reviewed the Career Advancement Scheme (CAS) files of 18 incumbents. Each file was thoroughly screened, and necessary feedback was provided to ensure compliance with the requirements and guidelines.

2. Review of students' performance in semester-end examination:

The performance of students in the semester-end examination conducted by the University of Kalyani was reviewed. It was unanimously decided to extend assistance to students excelling in their studies for pursuing higher education. Additionally, remedial classes will be organized to provide support to slow learners and help them improve their academic performance.

3. Matters arising:

As communicated to the Officer-in-Charge over the phone, the state government would like to utilize a classroom of the college for conducting the classes of Satyendra Nath Civil Service Study Center. IQAC approves the initiative.

The preparation of the Annual Quality Assurance Report (AQAR) for the academic year 2021-2022. The necessary steps will be taken to ensure the compilation of accurate and comprehensive information for the report.

Krishnagar Government College
IQAC Meeting
Date:10.08.2022

Time: 11.00 A.M. onwards
Venue: Principal's Chamber

Agenda: 1.Installation of Solar Panel

2. Initiation of Satyendranath Tagore Civil Service Study Center

3. Matters arising

Resolutions:

1. Installation of Solar Panel:

The Officer-in-charge proposed the installation of solar panels on the college premises to promote renewable energy and reduce electricity costs. The IQAC Coordinator presented a brief report on the feasibility and potential benefits of solar panel installation. After a discussion, it was unanimously agreed to proceed with the installation of solar panels. They have provided the consent.

2. Initiation of Satyendranath Tagore Civil Service Study Center:

The Officer-in-charge introduced the idea of establishing a study center to provide guidance and coaching to students aspiring for civil service examinations, named after Satyendranath Tagore, as ordered by the state government.

It was decided to form a committee comprising interested faculty members to develop a comprehensive proposal outlining the objectives, and infrastructure requirements, for the study center. The committee was asked to submit their proposal within two weeks.

3. Matters arising:

Various issues related to academic activities, infrastructure development, and student welfare was discussed.

The Officer-in-charge assured the committee that appropriate actions would be taken to address the concerns raised. Relevant faculty members were assigned responsibilities to handle specific matters.

Action Items:

- IQAC Coordinator to prepare a detailed plan for the installation of solar panels.
- Committee members to develop a plan for the Satyendranath Tagore Civil Service Study Center.
- Assigned faculty members to address the specific matters raised during the meeting.

Meeting ended at 3.30 pm.